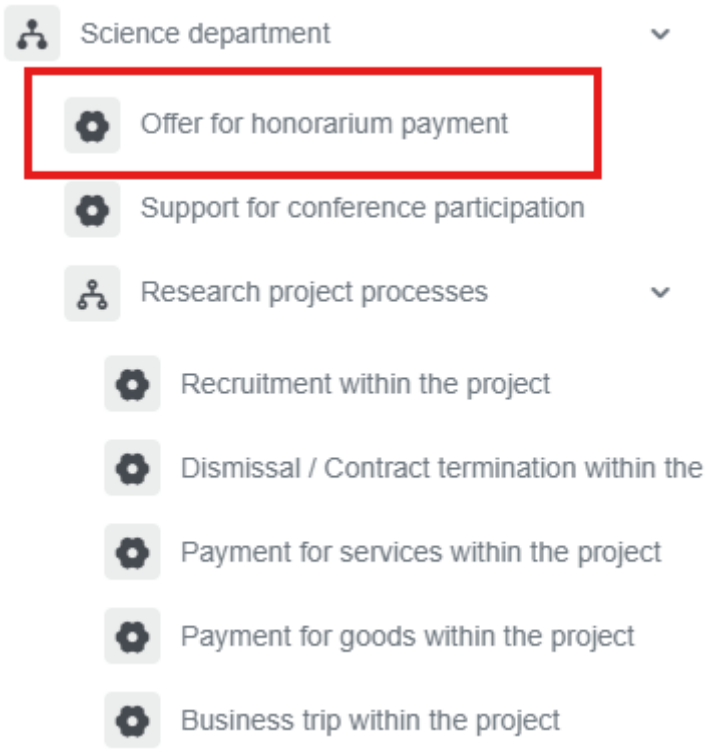
Offer for honorarium payment

Reference to the process rules:
https://oldpms.sdu.edu.kz/common/download/prof_optimization.pdf

How can I initiate the Offer for honorarium payment process in the DMS system?

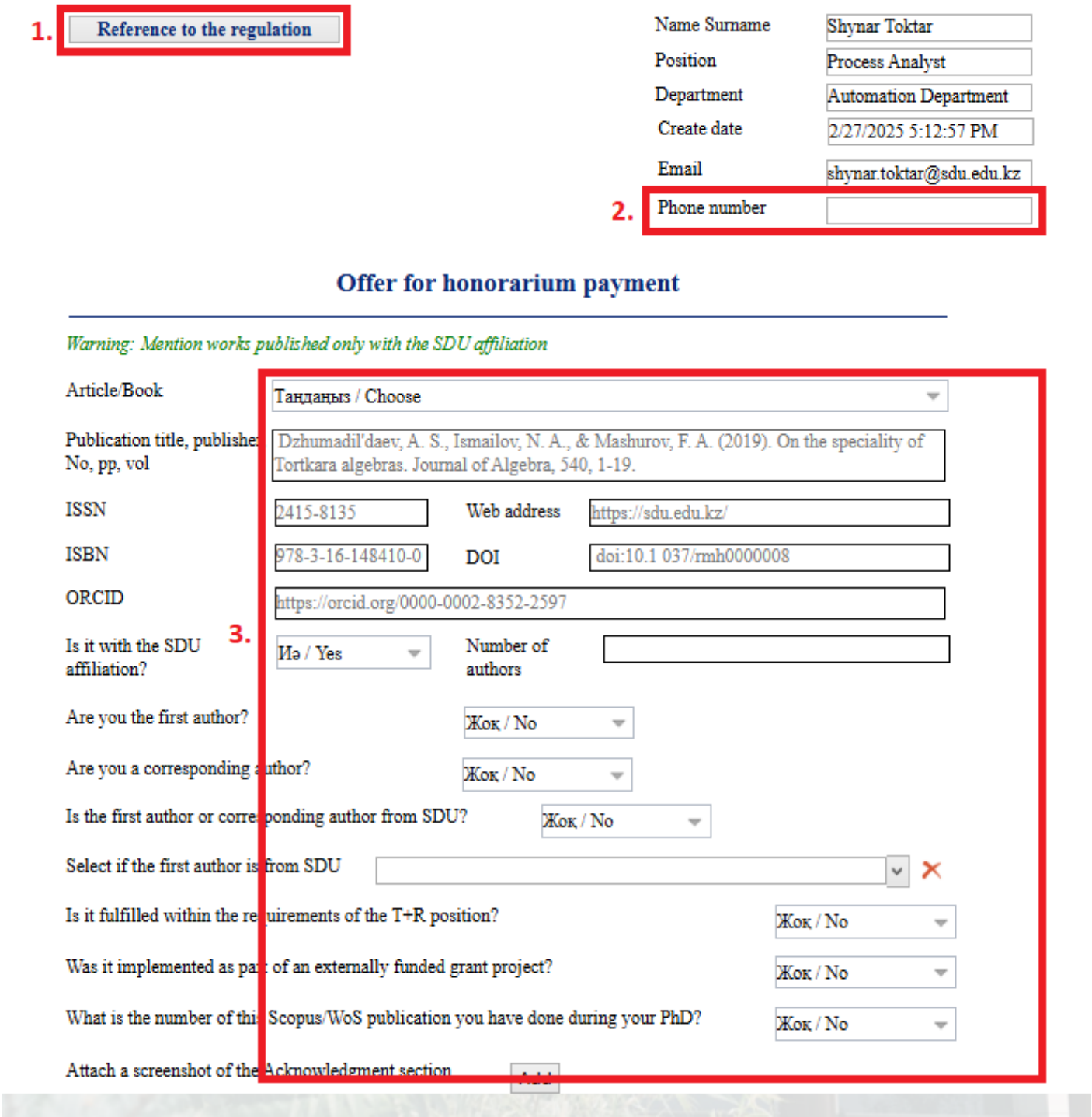
1. Go to dms.sdu.edu.kz, navigate to the "**Start Process**" section, and proceed to **Department of Science→ Offer for honorarium payment** process**.**



2. 1) By clicking the "Reference to the regulation" button, you can review the rules.

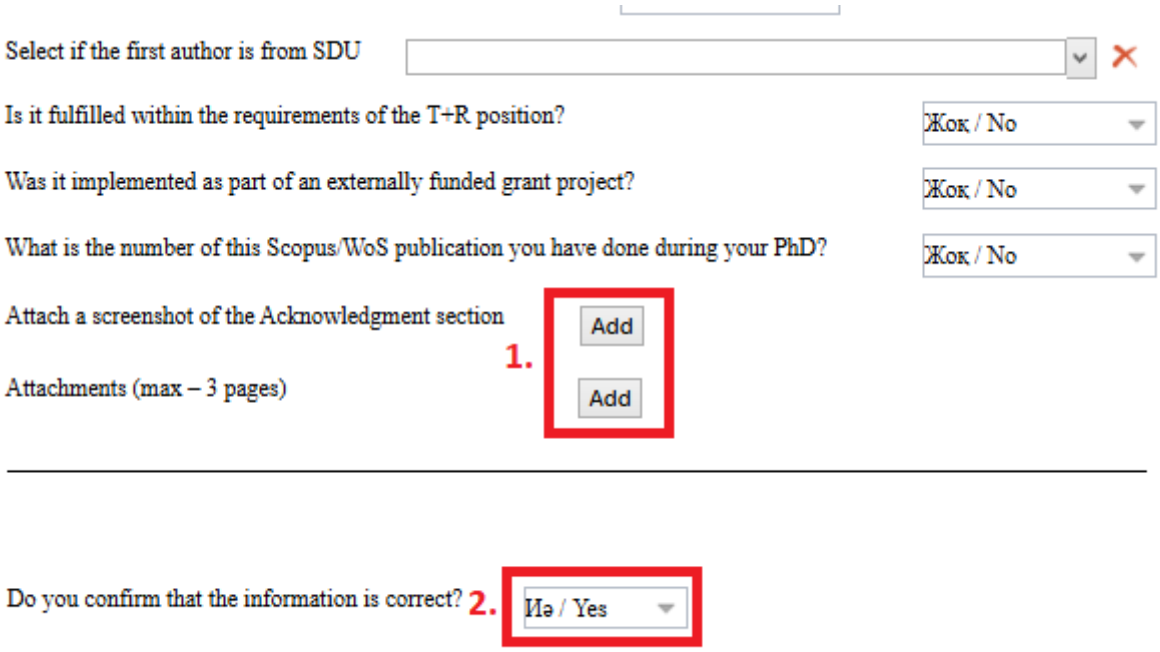
2) Fill in the field.

3) Fill in the fields.



3. 1) When you click the "Add" button, you can attach the necessary file in the opened window.

2) Don't forget to confirm the accuracy of the information.

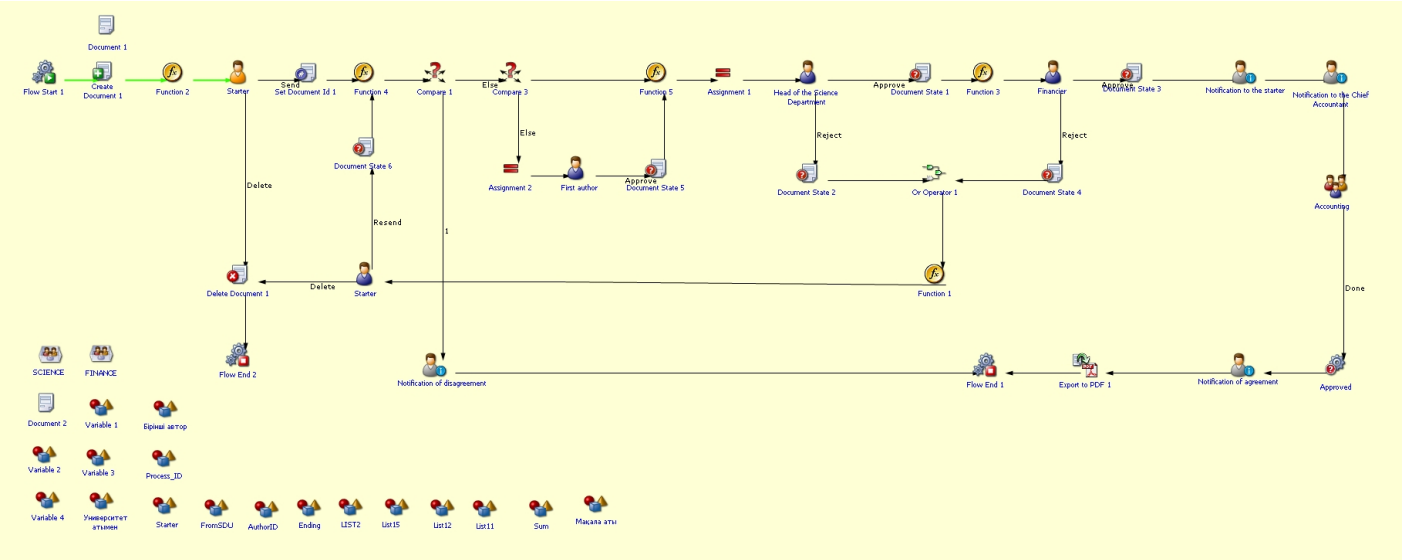


4. Once the required information is provided, click the "Send" button.



Process guidelines

You can view the process workflow in the section below.



For all inquiries, you can submit a request through helpdesk.sdu.edu.kz → "Submit a ticket" → "BPM" or contact us via email at dms@sdu.edu.kz!

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